

Appendix 2: Student Complaint Form

Student Problem Solving Procedure APPLICATION FORM

The form should be used by students who wish to pursue a problem beyond the first stage of the Institute procedure.

Approaches should typically have been made at Departmental/Campus level and your case considered by a Head of Department/Faculty/Campus or equivalent prior to completion of this form.

Name		
Address	Programme	Year of Study
Email:		
Contact Number:		
ID Number:		

Please outline the substance of the problem you wish to raise:

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The decision of the Student Complaint Resolution Committee is noted by Academic Council and approved by Governing Body.